



To: All Prospective Bidders

From: Jasmine Quattlebaum
Director of Purchasing

Date: August 17, 2017

Subject: RFP 105-2017- Rigging Services: Amendment #2

MODIFICATIONS:

The following sections have been modified in RFP 105-2017 – Rigging Services for Music City Center:

1. *Section II: SCOPE OF SERVICES*

A. *Scope Detail and Function Requirements*

The following paragraph has changed to the following:

Fees shall be the published rate in the Contractor's brochure. These prices shall be competitive individually and jointly within the rigging services market of Nashville and our competitors. The Contractor and MCC management will determine pricing jointly. No changes will be made without the consent of the President/CEO or his/her designee.

2. *Section III: DIVERSITY PLAN*

Added Sample DBE Reports

- Attachment B - Sample Monthly DBE Payment Form
- Attachment C – Sample Monthly Non-DBE Payment Form

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**ATTACHMENT B
SAMPLE MONTHLY DBE PAYMENT FORM**



MUSIC CITY CENTER DIVERSITY BUSINESS ENTERPRISE MONTHLY UTILIZATION REPORT
RECORD OF PAYMENTS TO DIVERSITY BUSINESS ENTERPRISE FIRMS

****PLEASE NOTE: THIS DOCUMENT MUST BE SUBMITTED BY THE 15TH OF EACH MONTH ALONG WITH SUPPORTING DOCUMENTATION**

VENDOR NAME:							CHANGE OF VENDOR ADDRESS/TELEPHONE/EMAIL:
SERVICE PROVIDED:							
AMOUNT BILLED TO MCC BY VENDOR:							
REPORTING MONTH:							
DBE NAME	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	CHECK NUMBER	CHECK DATE	CHECK AMOUNT	COMMENTS/NOTES
			TOTAL INVOICE PAID		TOTAL PAID TO DBE		

The undersigned swears that the foregoing statements and information recorded above is correct and that each of the representations herein set forth is true. Any misrepresentation will be grounds for termination of contract and for initiating actions under Federal or State laws concerning false statements.

Signature of Company Representative:	Printed Name of Company Representative:	Title:	Date:	Telephone:
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REVISED 8-2012

